

**BOLTON PERCY, COLTON & STEETON PARISH COUNCIL**

[www.boltonpercy-colton-steeton-pc.org.uk](http://www.boltonpercy-colton-steeton-pc.org.uk)

**Mrs Joann Blades, Home Farm, Nun Appleton YO23 7BQ**

[clerkboltonpercy.pc@gmail.com](mailto:clerkboltonpercy.pc@gmail.com)

An Ordinary Meeting of the Parish Council was held in the Old School Room, Bolton Percy on:

**Thursday 5<sup>th</sup> September 2024 at 8pm**

## **MINUTES**

**1. PRESENT:** Chairperson Cllr. S. Steele, Vice-Chair Cllr. D. Robinson, Cllr. M. Nicholls, Cllr. A. Tucker.

**2. APOLOGIES:** Cllr Robertson

**3. DECLARATION OF INTEREST:** None.

**4. MINUTES OF LAST MEETING:** Signed as a true and accurate record by Cllr Steele. Proposed by Cllr Tucker and Seconded by Cllr Nichols

**5. MEMBERS OF THE PUBLIC:** None

### **6. CLERK'S REPORT – ACTION TAKEN FROM LAST MEETING**

#### i) Update on Leeds East Airport

a) Clerk has still not received a response from Cllr Andrew Lee regarding the letter sent from the Parish Council via Veritas requesting information. Clerk will follow this up as it is imperative that Cllr Lee is fully informed.

b) Notice has been placed in the Parish Magazine and on the local Facebook page requesting feedback about overflying in the surrounding villages. Clerk is collating the information sent in and will send this to the working party by the end of September.

c) All neighbouring Parish Councils have been contacted by Cllrs Steele and Robinson regarding concerns about flights and planning applications at LEA. Very little response has been received from other Parish Councils. Letter to be updated and sent primarily from Bolton Percy, Colton and Steeton Prish Council.

#### ii) Update on Highways

- a) Still no response from NYC recutting of foliage in Pump Alley and surrounding area. Cllrs agreed that the best course of action is to “do it ourselves”. Moving forward it was proposed to arrange specific days to encourage residents to cut back foliage near their own properties and to help those who are not able. The PC proposed to consider this in the coming year.
- b) No response from NYC regarding the potholes and section of Pump Alley missed in the recent surface dressing. Clerk to follow up again.
- c) All road signs have now been removed and returned to NYC
- d) Response from NYC re Speeding cars from AR/TAD direction into BP. NYC have assessed the road signs and painted SLOW signs at the edges of the village boundaries. NYC do not feel they need replacing or renewing at this stage as they are still visible. No further action to be taken by NYC at this stage. Parish Council has received a SMP (Speed Management Protocol) form to complete should the issue of speeding become an increased problem.
- e) Appendix 1 added. The village of BP has had issues with road closures without notification in recent months. Clerk contacted NYC on behalf of parishioners and received an immediate response explaining how road closures are notified and issued an apology to the residents affected – this was duly placed on the WhatsApp Group. In the future, notification of road closures will be noted in the minutes and displayed on the local

facebook/WhatsApp groups. The PC has registered with NYC using their online APP to be informed of road closures/delays.

## 7. CORRESPONDENCE

i) Email from Sir Alec Shelbrooke MP, informing the PC of possible funding from LNER (Customer & Community Fund).

Clerk shared the information with the Cllrs to consider if there is a suitable project for the village which fits in with the criteria. Matter to be added to next month's agenda to follow up.

ii) Flood Pump/Flood Wardens/Flood Gauges

Cllr Mike Nicholls has had a reply from the EA regarding the acquisition of a new pump for the village.

No time scale has been set, but the outcome is looking positive.

Reply from Lead Representatives of Station Road/Rampart areas of BP re Flood Wardens

Carolyn Jarvis from the EA had met with the above parties to explain the role of Flood Warden for the area. At present Cllr Mike Nichols is the main Flood Warden responsible for the village of BP. Cllr Nichols explained to the PC that the flood warden's role is to navigate should a property or area be subject to flooding in an emergency only. The flood warden will have access to an emergency line to try and organise to help prevent property from flooding. This goes directly to the EA emergency line for water pumps, and EA team work only.

He added that information relating to river levels can be monitored through the website <https://check-for-flooding.service.gov.uk/station/8278> and that the warden has no further access to information. Residents who cannot access property due to flooding must contact the emergency services for assistance.

It was proposed by Cllrs to update the PC website with details of the role of the Flood Warden and to make sure the necessary information was available for all residents on how to contact the Emergency Services and Cllr Mike Nichols in his capacity of Flood Warden for the village; and to reiterate and the importance of the village to work as one when considering flooding which may cause danger to property or people. Cllr Nichols to liaise with Cllr Robertson to action this.

Email from NYC re placement of Flood Gauges from NYC. PC/Station Road and NYC are working together to ensure the gauges are in the correct and most effective place.

Reply from Lead Representatives of Station Road/Rampart areas of BP re Flap Valves.

The above groups have asked if the work has been successfully completed on the Flap Valves and counterweights. The work was due to be carried out in the summer months after flood waters had subsided. It was proposed that the clerk contact the EA and ask for a detailed update on the works carried/to be carried out and then to update all interested parties as it is imperative work is completed before the winter months.

**8. CHRISTMAS TREES:** Cllr Tucker raised the issue of the Christmas tree and it was suggested that this year the Christmas tree for BP should be a rooted tree and placed in a pot in the churchyard and that good quality solar lights purchased for decoration, which would in the long term be cost effective and also provide a good display. Cllrs were in agreement. Cllr Steele did not think that there would be a suitable space in Colton Churchyard so the usual cut tree may be a better option. Clerk to source estimates for trees/lights (with advice for lights from Tim Watson) using local suppliers. Clerk to also confirm the potential positioning in the churchyard with Rev Geoff Munford. Cllrs can then make a decision on the purchases and positioning in good time for the Christmas period at the next meeting.

**9. PLANNING: to consider planning policies, decision notifications, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered as an Appendix.**

No new planning applications have been received this month:

1. ZG2024/0697/OUTM: re: 32 Dwellings at Hillcrest AR: Objection letter sent to Planning Dept NYC
2. ZG2024/0590/TPO: re: Split decision over consent to remove 20% of tree canopy at Newlands BP: Letter to support parishioners' request send to Planning Dept NYC.

**10. FINANCE: To review and approve items/matters of expenditure**

**i) £168.00: Hedge and verge cutting costs: C. Weighell Hedgecutting Services**

**ii) £184.80: Defib Pads for Colton: NB: Clerk to send copies of invoices to Scarecrow festival group and they have agreed to refund us.**

**iii) £1211.02: Clerk`s wages to pay for 5 months April through to August 2024**

#### **11. PARISHIONERS ITEMS FOR DISUSSION/ANY/ OTHER BUSINESS**

i) Email received from Parishioner asking if the road markings around Bilborough top intersection, to and from the A64, could be reinstated as the road is used by many drivers unfamiliar with the road especially those that turn off to use the services. If they were repainted it would assist with road safety for everyone. All Cllrs were in complete agreement with the parishioner`s request and proposed that the Clerk contact the Highways department at NYC to ask if they can replace/renew the road markings including "give way" signs, cross hatch lane separation, right turn lane to the flyover and Eastbound A64.

ii) **Request to change the date of November meeting** as hall already booked on the 7th. Alternated dates discussed 5<sup>th</sup> or 14<sup>th</sup>. Clerk to contact Cllr Robertson first, then inform Caretaker of School House.

**ii) Notice of road closure: PLANNED ROAD RESTRICTION NOTIFICATION - QA729CHA001-01** Hagg Lane Road Closure. Location: Hagg Lane, Colton CP, Colton

Description of works: Vegetation Management - Traffic Management only to facilitate trimming of overhanging trees. The Restriction will be in place for a period of 1 day between 22nd October 2024 and 22nd October 2024 09:00 - 15:00

#### **12. DATE OF NEXT MEETING Thursday 3<sup>rd</sup> October in the Old School House**

**Joann Blades, Clerk to the Parish Council**

**12.09.2024**

**Reminder that all previous minutes, agendas and parish information can be found on our website. The website address can be found at the top of these minutes – Thank you**