

BOLTON PERCY, COLTON & STEETON PARISH COUNCIL

www.boltonpercy-colton-steeton-pc.org.uk

Mrs Joann Blades, Home Farm, Nun Appleton YO23 7BQ

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A Meeting of the Parish Council will be held in the Old School Room, Bolton Percy on:

Thursday 4th April 2024 at 8:00pm.

MINUTES

- 1. Present: Cllr. Steele (Chair); Cllr. Nicholls; Cllr. Robertson; Cllr. Tucker**
- 2. To receive and consider for approval, apologies for absence and reasons given:** Apologies received and accepted from Cllr. Robinson as he was out of the area.
- 3. To receive declarations of interest - None**
- 4. To confirm the minutes of the last Ordinary Meeting 7.3.24 as a true and accurate record.**
Proposed Cllr. Robertson; Seconded Cllr. Tucker – **signed by Cllr Steele**
- 5. Members of the Public – 1**

6. CLERK'S REPORT – Outlining actions/outcomes following the meeting held on 7.3.24

A/ Yorkshire Water.

Following on from a request from the clerk on behalf of the PC for a referenced log of complaints and a log of fines, the PC have received a response from YW 3.4.24, stating that they are unable to give the PC a referenced log of complaints and a log of fines due to GDPR. Cllr Nicholls stated that information should be available and that he would investigate further via his contacts. He requested that the email received on the 3.4.24 be forward to him and that he would follow this up before the next meeting. Clerk to forward email to Cllr Nicholls.

B/ Request to NYFRS for a risk assessment “walk through”.

In response to email request to Thomas Askham, manager of Blue Watch at Tadcaster Station, a “walk through” has been arranged for the 29/4/2024. Lead representatives from Station Road, BP and the area beyond the Ramparts, BP have been confirmed as attending. An email has been received from Lead representative of Acaster Selby to confirm a representative will attend from that area too.

In addition, confirmation has been received from lead representative of Station Road residents that CEP for Station Road, map of Oxton lane indicating the area prone to flooding and an emergency walking route has been sent to NYFRS as per their request.

7. CLERK'S POST –

A/ Cllrs. Tucker and Robertson conducted interviews on the 29.3.24 with Mrs Joann Blades being appointed to take over from Mrs Alison Dawson from the 2.4.24.

Thanks are extended to Mrs Dawson for her excellent work with the Parish Council.

Cllr Robertson to update website.

B/ It was proposed and agreed unanimously that Mrs Joann Blades becomes the Principle Contact and Signatory for the Parish Council Bank Accounts, replacing Mrs Alison Dawson.

8. EA/NYC FLOOD RESILIENCE – Feedback shared following the site meeting of 15/3/24 between Robin Derry EA; Hannah Cook, NYC, Howard Ferguson (Internal Drainage Board and author of the report “Bolton Percy Flooding and Impact on Station Road Residents” – Feb 2024); Lead representatives from Station Road and beyond the Ramparts.

Cllrs, and all above, had received meeting notes for the site meeting on the 15/3/24. RD had acknowledged that the flap valve wasn't working correctly. This had been confirmed by the Field Asset

Team visit on 4.3.24, and the report from Howard Ferguson previously submitted to the EA substantiates this. RD also stated that plans have already been scheduled to carry out remedial work on the flap to alleviate the problem, however, due to the weather and the amount of water present at the moment, the EA would need to wait until there was a suitable period of time without flooding for the work to be carried out. The EA will also carry out an investigation into a separate culvert and pipe around the Thorne Cottage area. Cllr Nicholls has been in lengthy conversations with the EA to resolve the issue and asked what were the expectations of the residents for a successful resolution. Overall, the response and discussions held on the 15/3 24 were viewed as a positive outcome as stated by Lead representative from Station Road; that there is a future that the flooding may not be as great, although, they did appreciate that in extreme weather there may be little to be done.

Cllr Nicholls agreed to share servicing plan with PC and all Cllrs present agreed that Clerk should contact County Councillor Andrew Lee on behalf of the Parish Council for his comment on the matter as North Yorkshire Council are the Lead Authority on Flooding and it is not just the responsibility of the EA. Cllr Nicholls agreed to liaise with Clerk to assist with this correspondence.

9. COMMUNITY EMERGENCY PLAN – Feedback received from representatives of Station Road BP in connection with the meeting held 21.3.24 with Wendy Mulhoon/NYC and lead representatives from Station Road and beyond the Rampart:

Station Road residents have now completed a CEP which has been shared amongst residents for further comment – this will then be shared by the PC and can be amended for further use. It has been noted that Station Road wish to retain and take ownership for their plan and they will review this annually and amend where necessary. They do not wish to link with the NYC Resilience and Emergency Team. The lead representative for the area beyond the Ramparts will now finish compiling their plan and adapt it to their own requirements.

In response to the above feedback Cllr Nicholls replied that he had located the initial plan from 2021 in EXCEL Format. He has begun to complete the details of the plan and will share this and liaise with all parties concerned to fill in their relevant sections regarding risk and suggested access. (Parties concerned -Community Officers; lead representatives of Station Road residents/The Ramparts and the members of the PC) it was duly noted that consent had not been given by the residents of Station Road for their CEP to be published on the website.

10. CORRESPONDENCE:

a) NYC Consultation on the Revised Selby Local Plan (2024) – All councillors had received plan for the consultation period 8.3.24 – 19.4.24.

Cllr Tucker said that he would review and update the plan on behalf of the PC with consultation from other councillors via email and ensure submission before 19.4.24

11. PLANNING: to consider planning policies, decision notifications, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered as an Appendix.

Consultations:

Proposal: REF: ZG2024/0211/HPA

Erection of first floor extension to rear elevation

Location 5 Old Lane Court, Colton

Proposal Noted by Council – no comments/objections

Proposal: REF: ZG2024/0186/HPA

Installation of new air source heat pump on the south side of the house.

Location: Jocar, Marsh Lane, Bolton Percy

Proposal Noted by Council – no comments/objections

Planning Application: registered week end 17/3/24

ZG2024/0211/HPA

Erection of First Floor extension to rear elevation.

Location: 5 Old Court Lane, Colton

No objections

***Appendix 1**

Proposal: REF: ZG2024/0295/HPA

Erection of pitched roof to replace flat roof to side of property and erection of single story pitched roof on rear extension.

Location: 1 Main Street, Colton

Proposal noted by Council – no comment/objections

12. FINANCE

Review and approve items of expenditure.

a) Renewal of SLCC Annual Membership – approved and payment authorised by Cllr Steele

b) Autela Payroll

i) A small overpayment is to be repaid – this is an historical payment pre-Feb 2023

ii) P32 payment - payment to HMRC - permission granted to pay monthly rather than quarterly –

agreed by all Cllrs present

c) Request by PCC to consider funding of a Time Capsule and plaque for the 600th Anniversary of All Saints Church BP – approx. cost £100. Cllrs agreed that as the capsule was a church matter, then they are unable to provide the funds on this occasion. Clerk to reply to PCC.

****Appendix 2**

Invoice received 3.4.24 from Bolton Percy School House to pay for rental of Parish Rooms – £252. Cllrs agreed payment to be made. Cllr Steele to authorise payment.

13. PARISHONERS ITEMS FOR DISCUSSION/MATTERS ARISING – No matters for discussion

14. DATE OF NEXT MEETING: Thursday 9th May 2024

Meeting closed 8.55pm by Chairperson Steele

Joann Blades – Clerk to the Council

Dated: 09.04.24