

BOLTON PERCY, COLTON & STEETON PARISH COUNCIL

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MINUTES FOR PARISH COUNCIL MEETING HELD ON

TUESDAY 4th April 2023 IN

THE OLD SCHOOL, BOLTON PERCY AT 8PM

PRESENT: Cllrs. Stewart Steele (chairperson), Andrew Tucker, David Robinson, Kevin Robertson, Mike Nicholls

APOLOGIES: None

DECLARATION OF INTEREST: Cllr. Nicholls declared interest – Vine Court

MINUTES OF LAST MEETING: having been previously circulated to all councillors were signed as correct by Cllr. Steele, proposed by Cllr. Robertson, seconded Cllr Robinson

MEMBERS OF THE PUBLIC: None

1. CLERK'S REPORT – ACTION FROM LAST MEETING

a) NYCC/Environment Agency Update

Cllr. Nicholls advised that the second pump is to arrive shortly, anticipated May 2023. Storage at local farm to be agreed. Insurance and servicing were discussed. The council agreed that a decision will be made at a later date.

Trees overhanging the river Foss – landowners involved have been established.

Action: Cllr Nicholls to contact Nun Appleton Estate managers, with regards cutting back overhanging trees. It's understood that other landowners have responded that they will be reactive to the situation.

Regarding any annual agreement with the Environment Agency (EA) for clearing the penstock around the rampart. The clerk advised that there had been an agreement that is recorded in the minutes of May 2010, with regards inspection, clearance of vegetation, and bi—annual maintenance. This was noted and the council proposed that Robin Derry at the Environment Agency should be contacted to enquire if the situation still applied.

Action: clerk to email Robin Derry, EA.

b) Yorkshire Water Update – Regular Communication Update

Cllr Nicholls had nothing to report. Await report from Kelly Foster, Yorkshire Water – end May 23

c) SDC – Colton Dog Waste Bin.

There has been ongoing discussion between Cllr. Steele and SDC for an alternative position for a dog bin for Colton. Cllr Steele reported that there still is no agreement. As the bin is not purchased it is resolved that there will be no further action.

d) Clerk's Update

New clerk training - Immediate clerk training has now been booked and commenced;
Autela Payroll/Sage - Payroll services are up and running. Clerk suggested Cllrs also have access to the payroll system for integrity and management of HMRC. It was resolved that the chairperson should have access and that he will pursue this. Clerk to provide Cllr Steele with appropriate details.

Asset Register – discussed by Councillors and updated/amended by clerk.

The amended register will be submitted with year-end documents for audit.

Banking signatories – administration is ongoing to provide clerk with access to online banking

- e) Glebe Farm Access
Clerk reported that she has contacted Kevin Ward, NYCC Highways Officer to explain that the church has accepted responsibility for putting out traffic cones when large services are taking place so that farm vehicles have clear access. As part of this solution All Saint's Church are seeking further cones. Kevin Ward is making enquiries and will feed back to clerk.
Action: clerk to contact K Ward after 20 working days if no response.
- f) Coronation BYO picnic 7/5/23 – support from PC sought by parishioner
Clerk reported that she'd approached the person concerned for further information. The request is for financial support of approximately £50 for the cost of soft drink provision on the afternoon of the picnic.
Action: Cllrs advised that the consideration needed to be for an enduring asset ie marquee, folding chairs, and therefore this request could not be considered. Clerk to contact parishioner.
- g) Planning –Ref: 2023/0164/HPA Outline Application, Stonebridge Farm
Clerk submitted a comment to SDC Planning Dept. online on 14/3/23 raising an objection as the application is partly outside of the Village Envelope Scheme.
- h) Selby Local Plan – Cllr Tucker advised that he has had a discussion with a member of the Selby District Council (SDC) Local Plan Team. It has been confirmed by that the plan is currently on hold awaiting discussion by the new council which is likely to be by the end of May. SDC will share the steps and potential timeline with the Parish Council as soon as possible.

2.CORRESPONDENCE

- a) Rural Housing Enablement – Affordable Housing Survey
The clerk advised that correspondence had been received from Matthew Brown, Rural Housing Enabler for Selby District Council (SDC).
The council noted that this department is conducting Housing Need Surveys in a number of rural areas and will contact the parish council as courtesy to advise of when this is taking place and involving residents. The results of the survey will be published
- b) Environment Agency – Flood Alleviation Scheme for Tadcaster. Impact on outlying villages.
The scheme was discussed and Cllr Robinson advised that a feasibility study will be compiled and published. Next steps and timescales are required. Await feedback from Robin Derry, Environment Agency, to Cllr Nicholls.
- c) New Police Contact – Selby Rural Area: Hannah Price PCSO at Sherburn in Elmet
The clerk advised the council of the new PCSO to this area. Hannah Price has e-mailed to introduce herself and offered to attend a PC meeting if wished. Clerk has contacted PCSO Price with forthcoming parish council meeting dates and Hannah is keen to attend one of these if possible. Councillors noted the update and agreed a decision would be made at a later date.
Action: clerk to liaise with PCSO Price to arrange an acceptable pop in date.
- d) Flood Action Group Report – Update
Following discussion with Cllr. Nicholls (Flood Committee) it was acknowledged that the group report requires an annual update from Nov 2021. Cllr. Nicholls is aware and proposed that he will update this for NYCC at his earliest opportunity. Resolution agreed by Councillors.
Action: Cllr Nicholls to discuss the requirements of the report with Yorkshire Water.
- e) Flood Risk Management –
Contact from Hannah Cook, Flood Risk Project Manager, North Yorkshire Council, regarding a Community Engagement Event - Kirkbymoorside Fire Station on Tuesday 25th April 2pm - 7pm. The correspondence was noted and volunteer council attendees were requested by Cllr. Nicholls.

North Yorkshire Council is inviting people who have been affected by flooding to attend the drop-in session to find out more about flooding, what they can do to tackle it and schemes that are in the area to manage Property Flood Resilience.

Action: to gather information from the event and cascade to residents.

- f) Leeds East Airport – Safety Case V 6.11 dated 30/1/23.
ongoing concerns re intensification of use of the airport and low flying over the villages of the parish both day and night.
Action: Hopefully, Stewart Rogerson will investigate and update at next month's meeting.

3. PLANNING: to consider planning decision and application notifications

- a) 2023/0243/DOC – Oliver Farm
Discharge of conditions 04 (landscaping), 06 (tree protection) and 09 (surface water) of approval 2022/0750/FUL Erection of a general-purpose agricultural building
The planning condition was noted.
- b) 2023/0103/S73 – Vine Court, Pump Alley, Bolton Percy – GRANTED
Proposal:
Section 73 application to vary conditions 02 (drawings) and 03 (materials) of approval 2021/0499/HPA Single storey side extension to replace conservatory, two storey side extension to include bedroom at first floor and dormer roof extension to rear granted on 14 September 2021

4. FINANCE

To approve the following payments:-

- a) Clerk's expenses - £27.75 Printing paper and 2 x HP Ink cartridges
b) Clerk's salary – 7/2/23-6/3/23

Councillors approved the above payments

5. PARISHIONERS ITEMS FOR DISUSSION

There were none.

6. MATTERS ARISING

- a) A64 traffic. Cllr Robertson raised concerns on behalf of residents following a recent closure of the A64 due to a fatal accident and the consequent diverted traffic. Councillors suggested that the diversion that was set up had the potential to cause further accidents. It was resolved by majority vote, for the Senior Police Traffic Investigator for this area to be contacted to raise this issue.
Action: Clerk to email.
- b) Fly Tipping – there have been recent incidents around the local villages.
Action: clerk to discover if the contact is the same to report tipping.
- c) Coronation plaques for lampposts in the villages were proposed by Cllr Tucker. Discussed and all were in favour to purchase these for the King's Coronation weekend of 6-8 May 2023.
Cost approved £111.99 for 25 plaques.
Action: Clerk to investigate and place order.

7. DATE OF NEXT MEETING

Please note that the next Parish Council Meeting will be Tuesday 2nd May 2023 at 8.00pm

It will be preceded by the ANNUAL PARISH MEETING AT 7.30pm.

Meeting closed at 22:00