

**MINUTES OF BOLTON PERCY, COLTON & STEETON PARISH COUNCIL MEETING HELD  
ON TUESDAY 7<sup>TH</sup> NOVEMBER 2017 IN THE OLD SCHOOL, BOLTON PERCY AT 8.00PM**

**Present:** Cllrs S Steele, D Robinson, J Taylor, R Isherwood, M Lister and K Robertson.

**Apologies;** County Cllr R Musgrave

**Declaration of Interest:** None

**Minutes of last meeting after previously being circulated were signed as correct by Cllr Steele, proposed Cllr Robinson, seconded Cllr Isherwood.**

**Number of residents present;** 4

The meeting was attended by Joe Harbon, Yorkshire Water Network Technician. He requested attendance to update councillors on a scheme which may help residents play their part in reducing surface water getting into the sewer, which is causing some problems during heavy rainfall. Yorkshire Water is offering residents in Bolton Percy the opportunity to reduce the amount of surface water in the pipes by having a free water butt connected to their fall pipes. This will be an experimental scheme which hopefully will help the flooding issue if everyone takes up the offer. Further information at the December meeting on how to obtain these water butts.

**Clerks Comments**

- a) **Bolton Percy Telephone Kiosk.** The kiosk has now been cleaned out by Carol Pinder and Clerk, outside the kiosk has been painted by Nigel Thorp, thank you for an excellent job now all is needed is someone to put book shelves on the back wall, so a book exchange can be started. Cllr Robinson volunteered, but if any resident would also like to help please get in touch with the Clerk.
- b) **Street Names/Access Road, Bolton Percy.** The Parish Council have received complaints from two residents about the address of the two new properties (Danial Gath Homes) have been given as School Lane. This seems to be incorrect, Clerk has contacted SDC who informed her that this road didn't have a name according to their maps. Councillors feel this is not correct, and requested Clerk to contact SDC again to try and resolve this problem.  
**Access Road.** Parish Council have received complaints about the state this road gets into with vehicles driving over newly laid grass verge resulting in large pot holes. Also mud on the road from the new building site. Cllr Musgrave has been requested to contact NYCC Highways to sort out this problem. With the absence of Cllr Musgrave at this meeting, it is understood NYCC are proposing to erect edge markers.
- c) **The Rampart/EA Update.** Clerk has written to Mark Fuller requesting an update on proposed work on The Rampart and possible diversion of water. No response as yet. Howard Ferguson has been in touch with Stewart Rogerson about contaminated water and diversion of water. He has discovered EA are going to carry out work on the Flap Valve and a new entrance to the village pump. Clerk has contacted Environmental Health at SDC about the contaminated water entering the beck.
- d) **Planning Consultants Fees.** Cllr Taylor requested this be on the agenda for discussion. He was suggesting the Parish Council pay a planning consultant a retainer fee, which would enable the councillors to ask for advice on any future small planning applications received. Cllrs thought this an idea, but decided to speak to CPRE (which the Parish Council are a now a member) if they could be approached for this information. Clerk to action.

**Correspondence**

1. **iCASP Programme.** Parish Council agreed to put in a bid to Yorkshire Catchment Solutions for any funding available to pay for the updating of the JBA report.

2. **Council Tax Base 2018/19.** SDC have arranged meeting to inform about the Parish Grants. Clerk has requested information be emailed due to unavailability to attend this meeting.
3. **NYCC Funding Opportunities.** Apparently there are three streams, Inspire/Achieve/Innovate available. More information has been requested as it was not available on the website at the time of our meeting.
4. **Road Safety Colton Lane/Bilbrough Top Litter/Access Road.** Brian Percival has requested that councillors discuss these three concerns he has. His thoughts are that speed restriction should be implemented on Colton Lane. His concerns regarding the very large wagons operated by Ibbotsons and other companies are looked into. He requested Parish Council contact Ibbotsons with his concerns. Cllrs agreed this subject had been discussed quite recently with NYCC who were not willing to put speed limit on this road. Litter Bilbrough Top. This is an ongoing problem which will be addressed by the new owners of the estate. No parking will be implemented, together with wheel clamping/fines. A new roundabout will be installed and amendment to the access road.
5. **PPU – Planning Service.** SDC have arranged a meeting to update Parish Councils ongoing commitment to improve the Planning Service. Cllrs Taylor and Isherwood are attending to represent our Parish Council.
6. **A64 Bramham/Askham Bryan.** Notification has been received from AOne Highway Services of work to be carried out on the A64 overnight on various nights.

#### Reports of Meetings

7. **Yorkshire Water Working Group – 25<sup>th</sup> October 2017** Cllr Steele read out the notes of this meeting and they are available on the Parish Council website.

#### Planning

8. **Sun Inn, Colton. Log Cabin Retrospective.** Due to this retrospective planning application being withdrawn, SDC Planning Officer was contacted as to what the procedure was now. The result was that an agent has to review the officer's concerns with a timescale of 4 weeks to resubmit another scheme. If an unacceptable proposal is not forthcoming, the matter would revert to the Planning Enforcement team.
9. **Land East of Glebe Farm, Bolton Percy.** FIEL/0168/FUL. Third property on this Conservation land. Cllrs observations submitted to SDC Planning.
10. **Low Farm, Low Farm Road, Bolton Percy.** FIEL/2017/0118/FUL. Submission of a third property on this already granted application. Cllrs have submitted their observations to SDC and have requested CPRE to respond.

#### Finance

11. **Clerks Salary.** Paid
12. **Clerks Expenses** - £76.53 Chq signed
13. **Autela Payroll Services** - £36.00 Chq signed – Admin charges
14. **Refund for Paint** - £11.50 to be paid to Nigel Thorp – 2<sup>nd</sup> tin of paint Telephone Kiosk. Chq signed.
15. **Npower** - £27.40 Chq signed – Colton Telephone Kiosk
16. **VAT Refund** - £157.80 received
17. **CIL Monies** - £4651.96 chq received

#### Any Other Business

**Internal Memo Richard Welch Policy and Strategy Team (2017/0504/FUL.** Concern raised regarding the incorrect information included in this email which is on the SDC Website. Cllrs requested Clerk to respond to this email and point out inaccuracies.

**CIL Monies.** Cllr Robertson raised his concern on how SDC monitor these monies. Who is liable to pay them, if all monies are paid. Cllrs agreed this could be a problem and Cllr Robertson agreed to contact Carol Baker at SDC to get answers.

**New Benches for Bolton Percy and Colton**

4 new benches are to be ordered, to be paid out of the CIL monies. Two benches for Bolton Percy (one to replace the damaged bench outside the Old School and the other suggestion was somewhere in Chestnut Avenue. (Permission to be requested), the other two for Colton village. Decision to be made on location. Cllr Steele agreed to take delivery.

**Public Forum**

**Low Farm Road.** A resident has written to SDC regarding the state of the track used by the contractors of Low Farm development. Residents of the two properties cannot get out of their properties without wearing wellington boots due to the mud. Cllr Robinson agreed to speak to the contractors.

**Pump Alley.** A resident requested that the hedge on the village green side, be finished off at the top. The sides have been trimmed a while ago but the topping hasn't been done. Clerk to contact Nun Appleton Estate.

**Snow Clearance.** Cllr Steele suggested that the Parish Council employ Phillip Bramley to clear snow in the villages when appropriate. Clerk to Action.

**Station Road.** It has been asked if the Parish Council contact NYCC Highways regarding the state of the verge and road. Clerk to action.

Meeting closed at 10.05pm

The next Parish Council Meeting to be held on  
Tuesday 5<sup>th</sup> December 2017 in the Old School, Bolton Percy  
At 8.00pm