

**BOLTON PERCY, COLTON & STEETON PARISH COUNCIL**

[www.boltonpercy-colton-steeton-pc.org.uk](http://www.boltonpercy-colton-steeton-pc.org.uk)

**Clerk to the Council: Mrs Alison Dawson, Station Road, Bolton Percy**

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The ANNUAL MEETING of the Parish Council will be held in the Old School Room, Bolton Percy on:

**Tuesday 2nd May 2023 at 7:30 pm**

The Members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

**AGENDA**

**1. PRESENT:**

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. MINUTES OF LAST ANNUAL MEETING 10/5/2022**

**3. TO RECEIVE DECLARATIONS OF INTEREST**

**4. ELECTION OF OFFICERS:**

- i. CHAIRPERSON AND SIGNING DECLARATION OF ACCEPTANCE
- ii. VICE CHAIR

**5. TO CONSIDER THE CHAIRPERSONS REPORT**

**6. TO RECEIVE THE FINANCIAL REPORT FROM THE CLERK/RESPONSIBLE FINANCIAL OFFICER**

- I. Income
- II. Expenditure
- III. Balance

**IV. Parish Council Assets Register to consider and approve as correct**

Additional assets 2022/2023 PA system for Queen's Platinum Jubilee Event, including microphones, covers and additional battery: £956.97

Defibrillator Battery £329.46

**7. ACCOUNTING STATEMENT – to consider and approve**

- I. Bank reconciliation for the final quarter 2022/2023
- II. The Accounting Statements

**8. THE ANNUAL GOVERNANCE STATEMENT 2022/2023**

The Certificate of Exemption, Form 2 AGAR to be agreed and completed and sent to the external auditors, to be received before the end of June. The public notice and accounts need to be displayed on the website.

**9. TO REVIEW AND DISCUSS THE ANNUAL RISK ASSESSMENT - FLOODING**

**Alison Dawson – Clerk to the Council**

**26<sup>th</sup> May 2023**